

Date of issue: Wednesday 21 February 2024

<b>MEETING:</b>	<b>LICENSING SUB-COMMITTEE</b> (Councillors Khawar (Chair), Mohammad and Stedmond)
<b>DATE AND TIME:</b>	THURSDAY, 29TH FEBRUARY, 2024 AT 10.30 AM
<b>VENUE:</b>	COUNCIL CHAMBER - OBSERVATORY HOUSE, 25 WINDSOR ROAD, SL1 2EL
<b>DEMOCRATIC SERVICES OFFICER: (for all enquiries)</b>	SHABANA KAUSER 07821 811 259

NOTICE OF MEETING

You are requested to attend the above Meeting at the time and date indicated to deal with the business set out in the following agenda.



**STEPHEN BROWN**  
Chief Executive

**AGENDA**

**PART 1**

<u>AGENDA ITEM</u>	<u>REPORT TITLE</u>	<u>PAGE</u>	<u>WARD</u>
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Apologies for Absence

**CONSTITUTIONAL MATTERS**

- |    |                          |   |   |
|----|--------------------------|---|---|
| 1. | Declarations of Interest | - | - |
|----|--------------------------|---|---|

*All Members who believe they have a Disclosable Pecuniary or other Interest in any matter to be considered at the meeting must declare that interest and, having regard to the circumstances described in Section 9 and Appendix B of the Councillors' Code of Conduct, leave the meeting while the matter is discussed.*



<u>AGENDA ITEM</u>	<u>REPORT TITLE</u>	<u>PAGE</u>	<u>WARD</u>
2.	Guidance on Predetermination/ Predisposition - To Note	1 - 2	-
3.	Minutes of the Last Meeting held on 19th December 2023	3 - 6	-

### LICENSING ACT 2003 ISSUES

4.	Premises Licence Application - Granville Stores, Granville Avenue, Slough.	7 - 68	Manor Park & Stoke
5.	Exclusion of the Press and Public	-	-

It is recommended that the press and public be excluded from the remainder of the meeting as the items to be considered contain exempt information relating to individuals as defined in Paragraphs 1 and 2 of Part I of Schedule 12A to the Local Government Act 1972.

### PART II

This 'General' Licensing Sub-Committee is convening to hear and decide licensing matters other than those arising under the Licensing Act 2003 and Gambling Act 2005. This includes (amongst others) applications for hackney carriage/private hire drivers' licences, hackney carriage/private hire drivers' vehicle licences and street trading consents.

6.	Private Hire Driver Conduct Hearing	69 - 100	All
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#### Press and Public

**Attendance and accessibility:** You are welcome to attend this meeting which is open to the press and public, as an observer. You will however be asked to leave before any items in the Part II agenda are considered. For those hard of hearing an Induction Loop System is available in the Council Chamber.

**Webcasting and recording:** The public part of the meeting will be filmed by the Council for live and/or subsequent broadcast on the Council's website. The footage will remain on our website for 12 months. A copy of the recording will also be retained in accordance with the Council's data retention policy. By entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings.

In addition, the law allows members of the public to take photographs, film, audio-record or tweet the proceedings at public meetings. Anyone proposing to do so is requested to advise the Democratic Services Officer before the start of the meeting. Filming or recording must be overt and persons filming should not move around the meeting room whilst filming nor should they obstruct proceedings or the public from viewing the meeting. The use of flash photography, additional lighting or any non hand held devices, including tripods, will not be allowed unless this has been discussed with the Democratic Services Officer.

**Emergency procedures:** The fire alarm is a continuous siren. If the alarm sounds immediately vacate the premises by the nearest available exit at either the front or rear of the Chamber and proceed to the assembly point: The pavement of the service road outside of Westminster House, 31 Windsor Road.

## **PREDETERMINATION/PREDISPOSITION - GUIDANCE**

The Council often has to make controversial decisions that affect people adversely and this can place individual members in a difficult position. They are expected to represent the interests of their constituents and political party and have strong views but it is also a well established legal principle that members who make these decisions must not be biased nor must they have pre-determined the outcome of the decision. This is especially so in “quasi judicial” decisions in planning and licensing committees. This Note seeks to provide guidance on what is legally permissible and when members may participate in decisions. It should be read alongside the Code of Conduct.

### Predisposition

Predisposition is lawful. Members may have strong views on a proposed decision, and may have expressed those views in public, and still participate in a decision. This will include political views and manifesto commitments. The key issue is that the member ensures that their predisposition does not prevent them from consideration of all the other factors that are relevant to a decision, such as committee reports, supporting documents and the views of objectors. In other words, the member retains an “open mind”.

Section 25 of the Localism Act 2011 confirms this position by providing that a decision will not be unlawful because of an allegation of bias or pre-determination “just because” a member has done anything that would indicate what view they may take in relation to a matter relevant to a decision. However, if a member has done something more than indicate a view on a decision, this may be unlawful bias or predetermination so it is important that advice is sought where this may be the case.

### Pre-determination / Bias

Pre-determination and bias are unlawful and can make a decision unlawful. Predetermination means having a “closed mind”. In other words, a member has made his/her mind up on a decision before considering or hearing all the relevant evidence. Bias can also arise from a member’s relationships or interests, as well as their state of mind. The Code of Conduct’s requirement to declare interests and withdraw from meetings prevents most obvious forms of bias, e.g. not deciding your own planning application. However, members may also consider that a “non-pecuniary interest” under the Code also gives rise to a risk of what is called apparent bias. The legal test is: “whether the fair-minded and informed observer, having considered the facts, would conclude that there was a real possibility that the Committee was biased’. A fair minded observer takes an objective and balanced view of the situation but Members who think that they have a relationship or interest that may raise a possibility of bias, should seek advice.

This is a complex area and this note should be read as general guidance only. Members who need advice on individual decisions, should contact the Monitoring Officer.

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**Licensing Sub-Committee – Meeting held on Tuesday, 19th December, 2023.**

**Present:-** Councillors Shah (Chair), Mohammad and Mohindra

**Officers Present:-** Mr Cryan (Legal Services), Mr Idowu (Licensing) and Mrs Kauser (Democratic Services)

**PART 1**

**13. Declarations of Interest**

None received.

**14. Guidance on Predetermination/ Predisposition - To Note**

Members noted the guidance on predetermination and predisposition.

**15. Minutes of the Last Meeting held on 2 October 2023**

**Resolved** – That the minutes of the meeting held on 2<sup>nd</sup> October 2023 be approved as a correct record.

**16. Deco Bar, 277 High Street, Slough - Objection to Variation Application of Premises Licence**

The Chair welcomed all parties to the meeting and explained the procedure for the hearing. It was confirmed that a copy of the paperwork had been received by all attendees.

Presentation by the Licensing Officer

Mr Idowu, Licensing Officer, presented the report to the Sub-Committee and confirmed that an application was submitted on 3 November 2023 for a variation of the premises licence to remove a condition that prevented Mr Sukhvinder Lall from entering or working at the premises.

The condition was added to the Licence following an application for a minor variation made by Thames Valley Police on 21 April 2022 after an incident that took place on 30 January 2022 when an individual was assaulted. Thames Valley Police objected to the variation application on grounds of crime and disorder and public safety.

Representations by Responsible Authority - Thames Valley Police

Ms Pearmain advised the Sub-Committee that Thames Valley Police (TVP) were objecting to the application to remove condition 40 from the licence as to do so would undermine the prevention of crime and disorder and public safety licensing objectives. It was then explained that Mr Lall had on 16<sup>th</sup> August

## Licensing Sub-Committee - 19.12.23

2022 been found guilty of committing an assault on an individual who was being restrained contrary to section 39 of the Criminal Justice Act 1988.

Ms Pearmain also informed the Sub-Committee that the Police had had difficulty obtaining the video footage of the incident from the premises and that Mr Lall had denied kicking the restrained individual in the head. It was confirmed that the video footage was eventually provided.

The Sub-Committee were shown video footage of the incident and Mr Lall acknowledged that it showed him kicking the restrained individual in the head. It was confirmed that the restrained individual had hit the door with a baseball bat, had used CS spray and was found to have a knuckle duster and nunchucks in his possession.

Ms Pearmain indicated that TVP had concerns about the suitability of Mr Lall working at the premises, stating that on another occasion he had manhandled someone after ordering them to leave the premises. Ms Pearmain confirmed that incidents had been better handled since Mr Lall was no longer at the premises.

Sergeant Campbell set out details of the incident which took place on 20 January 2022 and expressed the concerns of the arresting officers that the application would undermine the licensing objectives of public safety and the prevention of crime and disorder.

### Questions to Thames Valley Police

Members asked a number of questions which included whether there had been any other incidents at the premises involving Mr Lall. Ms Pearmain confirmed that although there had not been any other incidents involving Mr Lall; the nature of the incident had been serious enough to warrant the condition being placed on the premises licence to ensure that the licensing objectives of prevention of crime and disorder and public safety were not undermined.

### Representations by the Premises Licence Holder

Mr Patel, Premises Licence Holder (PLH) gave evidence of how the condition placed on the licence had affected him and his family life. It had been almost two years since the incident had taken place and it was submitted that the business had suffered as a result of the incident.

Mr Lall also gave evidence in support of the application explaining that he regretted his actions, it was his first offence and it had never been repeated. He also explained that he had complied with the community service order and attended courses to improve his understanding. Mr Lall denied the manhandling allegation and said that it had not happened, stating that he was never questioned or charged over this incident.

## **Licensing Sub-Committee - 19.12.23**

Following the incident Mr Patel informed the Sub-Committee that a new door security team had been employed and that any incidents would be dealt with better in the future. Door security would be asked to deal with incidents and if they struggled to do so the police would be called. It was also submitted that Mr Lall would remain inside the premises at all times.

### Questions to the Premises Licence Holder

A Member asked what measures had been put in place to ensure a similar incident did not occur and details of training provided to staff. Mr Patel stated that all staff were given appropriate training and other measures included maintaining an incident logbook, ID scanner participating in the Pub Watch Scheme. It was noted that door staff were employed on Friday and Saturday only.

In response to what assurance could be given that Mr Lall would not react in a similar manner, Mr Patel stated that the door staff would deal with any incidents and that Mr Lall would remain in the premises.

### Closing remarks

In closing Mr Idowu reminded Members that the legislation allowed the Licensing Authority to grant the variation application and modify the premises licence to remove condition 40 from the same or to reject the application in whole or part.

Summing up, Ms Pearmain requested that the application to remove the condition be rejected as it would undermine the licensing objectives. It was noted that the conviction would not be spent until 16 August 2024.

In summary, Mr Patel reiterated that Mr Lall had made a mistake and had expressed remorse and that measures had been put in place to prevent a similar incident from occurring.

### Decision

The Sub-Committee considered all the evidence at their disposal and decided that it would reject the application for a variation to the premises licence to remove condition 40.

In making its decision, the Sub-Committee considered Section 34 of the Licensing Act 2003, the Guidance issued pursuant to section 182 of the Licensing Act 2003, the Council's Statement of Licensing Policy 2019-2024, all the evidence before it and all the oral submission as well as the steps that were appropriate to promote the four licensing objectives. The Sub-Committee noted the serious nature of the assault which took place at the premises by Mr Lall, a licence holder and director of the business. Members concluded that it was not appropriate to remove the licensing condition preventing Mr Lall from entering or working at the premises.

### **Licensing Sub-Committee - 19.12.23**

The Sub-Committee noted that the offence was not a spent conviction under the Rehabilitation of Offenders Act 1974 and that Mr Lall had not therefore completed his rehabilitation. The offence was sufficiently serious to mean that it was not appropriate to remove the licence condition prohibiting Mr Lall from entering or working at the premises as set out in the Licensing Officer's report, and rejected the application.

Chair

(Note: The Meeting opened at 1.45 pm and closed at 3.35 pm)



**Slough Borough Council**

**Report To:** Licensing Sub-Committee

**Date:** 29 February 2024

**Subject:** Premises Licence Application - Granville Stores, Granville Avenue, Slough

**Chief Officer:** Ketan Ghandi, Associate Director - Community & Public Protection

**Contact Officer:** Melanie Sagar Principal Licensing Officer / Russell Denney-Clarke Trading Standards and Licensing Manager

**Ward(s):** Manor Park & Stoke

**Exempt:** NO - Part 1

**Appendices:**

- Appendix A – Copy of application for grant of premises licence
- Appendix B – Copy of premises plan
- Appendix C – Resilience and Enforcement Team representation
- Appendix D - Beechwood Neighbours representation
- Appendix E – AK representation
- Appendix F – QA representation
- Appendix G – AB representation
- Appendix H – RU representation
- Appendix I – SA representation
- Appendix J – Thames Valley Police representation
- Appendix K – Royal Berkshire Fire and Rescue Service representation

## 1. Summary and Recommendations

- 1.1 This report sets out the application and representations received for a grant of a premises licence in respect of the premises Granville Stores, Granville Avenue, Slough, SL2 1JS (“the Premises”). The application has been made pursuant to section 17 of the Licensing Act 2003 (“the Licensing Act”). Under Section 18 of the Licensing Act, *‘before determining the application, the authority must hold a hearing to consider it and any relevant representations.’* Alongside the application, various representations have been received.

### Consultation:

- 1.2 As per section 17 (5) of the Licensing Act, the application for grant of the premises licence was subject to the following advertising:
- published on Slough Borough Council’s website.
  - a public notice placed at the window of the premises in question.
  - responsible authorities notified of the Application.
- 1.3 The closing date for representations was 07 February 2024. Eighteen submissions to the application have been made. Many of these were representations by local residents including a letter co-signed by various residents who object to the proposed application. A representation was also made by the Resilience & Enforcement Team, who sit under the Environmental Health mantle, (a responsible authority) who object to the proposed Application. In addition, a representation was made by Thames Valley Police (a responsible authority) who confirmed no objection to the Application whilst the Royal Berkshire Fire and Rescue Service authority submitted that they did not propose to submit a representation.

Under the Council’s Statement of Licensing Policy 2019-2024 (“the **Council’s Policy**”), Appendix A, the Delegation of Functions, where a representation is made, applications not previously resolved will be referred to a Licensing Sub Committee where the application will be fully considered. Under Appendix C – Glossary of the Council’s Policy, the Licensing Sub-Committee is *defined as ‘the Full Licensing Committee delegate a number their functions to one or more ‘Licensing Sub-Committees’. These are made up of three members of the Full Licensing Committee.’*

### Recommendations:

The Sub-Committee is recommended to:

Having had regard to the representations made by all parties, the Sub-Committee must consider appropriate action for the promotion of the licensing objectives.

Where the Sub-Committee considers action is appropriate the statutory options available are:

- (a) to grant the licence subject to—
  - (i) conditions as are consistent with the operating schedule accompanying the application, modified to such extent as the authority considers for the promotion of the licensing objectives, and

- (ii) any condition which must under section 19, 20 or 21 of the Licensing Act be included in the licence (ie, the mandatory conditions);
- (b) to exclude from the scope of the licence any of the licensable activities to which the application relates;
- (c) to refuse to specify a person in the licence as the premises supervisor;
- (d) to reject the application in whole or in part.

**Reason:**

The Licensing Team cannot disregard or overturn a decision made by the Licensing Sub-Committee.

## **2. Report**

### **Introductory paragraph**

- 2.1 As quasi-judicial body the Sub-Committee is required to consider this matter on its merits and must act reasonably and rationally. The Sub-Committee can only consider relevant factors and must ignore irrelevant factors. The decision must be based on evidence, which logically shows the existence or non-existence of the relevant facts, or the likelihood or the unlikelihood of some future event, the occurrence of which would be relevant and the decision must focus on the licensing objectives. The Sub-Committee must give fair consideration to the contentions of all persons entitled to make representation to them.
- 2.2 The Sub-Committee can only consider matters within the report.
- 2.3 Members should note that the Sub-Committee is meeting on this occasion solely to perform the role of Licensing Authority. As such Members should disregard the Council's broader policy objectives and role as statutory authority in other contexts. Members must direct themselves to making a determination solely based upon the licensing law, guidance and the Council's related policies and guidance.
- 2.4 Members will be aware of the Council's Code of Conduct which requires them to declare interests. The Code applies to members when considering licensing issues. In addition, as a quasi-judicial body, Members are required to avoid both actual bias and the appearance of bias.

### **Options considered**

- 2.5 Consideration has been given to how the decision sought will help the Council meets its vision and corporate priorities, however the nature of the application is outside the scope of these priorities.

### **Background**

- 2.6 On 10 January 2024, Silver Fox Consultants, a licensing agent submitted an application for grant of a premises licence on behalf of Salk Local Ltd for Granville Stores, Granville Avenue, Slough, SL2 1JS. There is currently no licence in place for the Premises. A copy of the application form is attached at Appendix A ("**the Application**") which includes steps proposed to promote the four licensing objectives. A copy of the accompanying premises plan is attached at appendix B.

- 2.6.1 A premises licence is required in respect of any premises where it is intended to conduct one or more of the four licensable activities, these being:
- The sale of alcohol
  - The supply of alcohol (in respect of a club)
  - Regulated entertainment
  - The provision of late-night refreshment

In this Application, the licensable activity applied for are as follows:

Supply of alcohol for consumption on & off the premises:  
Monday to Sunday 08:00 to 22:00

Hours Premises are open to the public:  
Monday to Sunday 08:00 to 22:00

- 2.6.2 In accordance with Revised guidance issued under section 182 of the Licensing Act 2003 (the “Statutory Guidance”) section 9.4 - 9.10 (detailed in full at section 3.2.13 of this report), valid representations were received within the statutory 28- day consultation period.

In summary:

- A representation was made by the Resilience & Enforcement Team who were concerned by existing issues of crime within the locality to the premises in addition to a potential increase of anti-social behaviour, noise nuisance and litter. A Copy of the representation is shown at Appendix C.
- Representations have been made by local residents who are concerned that there may be an increase in crime and anti-social behaviour in the area due to the hours and type of licensable activity applied for. There are also concerns regarding public safety and an increase in potential public nuisance if the licence were to be granted. The representations include reference to a letter co-signed and submitted by various residents. These representations are shown in full at Appendix D – I.
- A representation was received from Thames Valley Police confirming they had no objection in response to the Application. A copy of this representation is shown at Appendix J.
- A submission was also made by the Royal Berkshire Fire and Rescue Service who having considered the Application, confirmed they did not propose to make a representation but did outline guidance a responsible person would be required to follow in relation to fire safety standards. A copy of this representation is shown at Appendix K.

### **3. Implications of the Recommendation**

#### **3.1 Financial implications**

- 3.1.1 There are no financial implications to the Council.

## 3.2 Legal implications

- 3.2.1 The Licensing Authority is required to hold a hearing to consider the application for grant of a premises licence and any relevant representations made. The hearing must be held in accordance with the Licensing Act 2003 (Hearings) Regulations 2005.
- 3.2.2 An application for grant of a premises licence may be made pursuant to section 17 of the Licensing Act 2003.
- 3.2.3 The Licensing Panel is required to give appropriate weight to the review application, representations (including supporting information) presented by all the parties, the Guidance issued pursuant to section 182 of the Licensing Act 2003, the Council's statement of licensing policy and the steps (if any) that are appropriate to promote the four licensing objectives. The licensing objectives are:
- Prevention of crime and disorder
  - Public safety
  - Prevention of public nuisance
  - Protection of children from harm
- 3.2.4 Members should note that each objective is of equal importance.
- 3.2.5 Having considered those relevant matters, the Licensing Panel can take steps (if any) as it considers appropriate for the promotion of the licensing objectives.
- 3.2.6 Section 18 of the Licensing Act states the steps which the Licensing Authority can take upon determination of the Application, as outlined in the Recommendation section of this Report.
- 3.2.7 It should be noted that:
- (a) clear reasons must be given for the decision; and
  - (b) any additional or modified conditions should be practicable and enforceable.
- 3.2.8 The applicant and any person who made relevant representations would have the right of appeal to a magistrates' court on one of the grounds provided in schedule 5 to the Licensing Act 2003.
- 3.2.9 In addition to determining the application in accordance with the legislation, Members must have regard to the:
- (a) common law rules of natural justice (i.e. ensuring a fair and unbiased hearing etc.).
  - (b) provisions of the Human Rights Act 1998;
  - (c) considerations in section 17 of the Crime and Disorder Act 1998.
- 3.2.10 The Panel must also act appropriately with regard to the European Convention for the Protection of Human Rights and Fundamental Freedoms implemented under the Human Rights Act 1998, particularly articles 6 (relating to the right to a fair trial); article 8 (protection of private and family life); and article 1 of the First Protocol (protection of property).
- 3.2.11 The Panel must also consider section 17 of the Crime and Disorder Act 1998 which states:

‘without prejudice to any other obligation imposed on it, it shall be the duty of each authority to which this section applies to exercise its various functions with due regard to the likely effect of the exercise of those functions on, and the need to do all that it reasonably can to prevent, crime and disorder in its area.’

3.2.12 The Sub-Committee must have regard to the Statutory Guidance and in particular, Chapters 9 (Determining applications) and 10 (Conditions attached to Premises Licences). Particular regard should be had to paragraphs 9.31 – 9.41 (Hearings) and 9.42 – 9.44 (Determining actions that are appropriate for the promotion of the licensing objectives).

3.2.13 With regards to Relevant, Frivolous or Vexatious Representations the relevant sections of the Section 182 Guidance state the following:

*9.4 A representation is “relevant” if it relates to the likely effect of the grant of the licence on the promotion of at least one of the licensing objectives. For example, a representation from a local businessperson about the commercial damage caused by competition from new licensed premises would not be relevant. On the other hand, a representation by a businessperson that nuisance caused by new premises would deter customers from entering the local area, and the steps proposed by the applicant to prevent that nuisance were inadequate, would be relevant. In other words, representations should relate to the impact of licensable activities carried on from premises on the objectives. For representations in relation to variations to be relevant, they should be confined to the subject matter of the variation. There is no requirement for a responsible authority or other person to produce a recorded history of problems at premises to support their representations, and in fact this would not be possible for new premises.*

*9.5 It is for the licensing authority to determine whether a representation (other than a representation from a responsible authority) is frivolous or vexatious on the basis of what might ordinarily be considered to be vexatious or frivolous. A representation may be considered to be vexatious if it appears to be intended to cause aggravation or annoyance, whether to a competitor or other person, without reasonable cause or justification. Vexatious circumstances may arise because of disputes between rival businesses and local knowledge will therefore be invaluable in considering such matters. Licensing authorities can consider the main effect of the representation, and whether any inconvenience or expense caused by it could reasonably be considered to be proportionate.*

*9.6 Frivolous representations would be essentially categorised by a lack of seriousness. Frivolous representations would concern issues which, at most, are minor and in relation to which no remedial steps would be warranted or proportionate.*

*9.7 Any person who is aggrieved by a rejection of their representations on either of these grounds may lodge a complaint through the local authority’s corporate complaints procedure. A person may also challenge the authority’s decision by way of judicial review.*

*9.8 Licensing authorities should not take decisions about whether representations are frivolous, vexatious or relevant to the licensing objectives on the basis of any political judgement. This may be difficult for councillors who receive complaints from residents within their own wards. If consideration is not to be delegated, contrary to the recommendation in this Guidance, an assessment should be prepared by officials for consideration by the sub- committee before any decision is taken that necessitates a*

*hearing. Any councillor who considers that their own interests are such that they are unable to consider the matter independently should disqualify themselves.*

*9.9 It is recommended that, in borderline cases, the benefit of the doubt about any aspect of a representation should be given to the person making that representation. The subsequent hearing would then provide an opportunity for the person or body making the representation to amplify and clarify it.*

*9.10 Licensing authorities should consider providing advice on their websites about how any person can make representations to them.*

3.2.14 The committee must also have regard to the Council's Policy.

### **3.3 Risk management implications**

3.3.1 Consideration has given to risk management implications however the nature of the decision is outside the scope of these priorities.

### **3.4 Environmental implications**

3.4.1 Consideration has given to environmental implications however the nature of the decision is outside the scope of these priorities.

### **3.5 Equality implications**

3.5.1 The Sub-Committee should be aware of and consider any implications that may arise from the Human Rights Act 1998 and section 149 Equality Act 2010. The legislation makes it unlawful for a public authority to act in a manner which is incompatible with the European Convention of Human Rights.

3.5.2 When determining the case and considering imposition of conditions the Sub-Committee must be satisfied that any decision which interferes with the rights of the applicant or of others, only does so insofar as it is necessary to protect the rights of others and that no alternative decision would be appropriate.

3.5.3 The Sub-Committee is specifically referred to the following Convention rights:

- (i) Article 6 (the right to a fair trial),
- (ii) Article 8 (the right to respect for private and family life)
- (iii) Article 1 of the First Protocol (the protection of property)

## **4. Background Papers**

- [The Licensing Act 2003](#)
- [Revised guidance issued under Section 182 of the Licensing Act 2003 \(2023\)](#)
- [The Licensing Act 2003 \(Hearings\) Regulations 2005](#)
- [Slough Borough Council Statement of Licensing Policy – January 2019-2024](#)

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**Application for a premises licence to be granted  
under the Licensing Act 2003**

**PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST**

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.

We **Salk Local Ltd**

*(Insert name(s) of applicant)*

**apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003**

**Part 1 – Premises details**

Postal address of premises or, if none, ordnance survey map reference or description			
<b>Granville Stores</b>			
<b>Granville Avenue</b>			
<b>Slough</b>			
<b>Berkshire</b>			
<b>SL2 1JS</b>			
<b>Post town</b>	Slough	<b>Postcode</b>	<b>SL2 1JS</b>

Telephone number at premises (if any)	n/a
Non-domestic rateable value of premises	<b>Not Available on VOA-Band A</b>

**Part 2 - Applicant details**

- |   |   |
|---|---|
| Please state whether you are applying for a premises licence as   | Please tick as appropriate                                      |
| a) an individual or individuals *   | <input type="checkbox"/> please complete section (A)            |
| b) a person other than an individual *  |   |
| i as a limited company/limited liability partnership  | <input checked="" type="checkbox"/> please complete section (B) |
| ii as a partnership (other than limited liability)  | <input type="checkbox"/> please complete section (B)            |
| iii as an unincorporated association or   | <input type="checkbox"/> please complete section (B)            |
| iv other (for example a statutory corporation)  | <input type="checkbox"/> please complete section (B)            |
| c) a recognised club  | <input type="checkbox"/> please complete section (B)            |
| d) a charity  | <input type="checkbox"/> please complete section (B)            |
| e) the proprietor of an educational establishment   | <input type="checkbox"/> please complete section (B)            |
| f) a health service body,   | <input type="checkbox"/> please complete section (B)            |
| g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales  | <input type="checkbox"/> please complete section (B)            |
| ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England | <input type="checkbox"/> please complete section (B)            |
| h) the chief officer of police of a police force in England and Wales   | <input type="checkbox"/> please complete section (B)            |

\* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or

I am making the application pursuant to a statutory function or   
 a function discharged by virtue of Her Majesty's prerogative

**(A) INDIVIDUAL APPLICANTS** (fill in as applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
<b>Surname</b>			<b>First names</b>		
<b>Date of birth:</b>			I am 18 years old or over <input type="checkbox"/>	Please tick yes	
<b>Nationality: British</b>					
Current postal address if different from premises address					
Post town				Postcode	
<b>Daytime contact telephone number</b>					
<b>E-mail address (optional)</b>					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service) the 9-digit 'share code' provided to the applicant by that service (please see note 15 for information). N/a					

**SECOND INDIVIDUAL APPLICANT** (if applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
<b>Surname</b>			<b>First names</b>		
<b>Date of birth:</b>			I am 18 years old or over <input type="checkbox"/>	Please tick yes	
<b>Nationality</b>					
Current postal address if different from premises address					
Post town				Postcode	
<b>Daytime contact telephone number</b>					
<b>E-mail address (optional)</b>					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service) the 9-digit 'share code' provided to the applicant by that service (please see note 15 for information).					

**(B) OTHER APPLICANTS**

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name: <b>Salk Local Ltd</b>	
<b>Granville Stores Granville Avenue Slough Berkshire SL2 1JS</b>	
Registered number (where applicable)	<b>15315493</b>
Description of applicant (for example, partnership, company, unincorporated association etc.)	<b>Limited Company</b>
Telephone number (if any)	██████████
E-mail address (optional)	██████████

**Part 3 Operating Schedule**

When do you want the premises licence to start?

DD	MM	YYYY
0	8	022024

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD	MM	YYYY

Please give a general description of the premises (please read guidance note 1)
<b>Location</b> The Granville Stores is housed in a two-storey building located on the main through road in a mainly residential area.  The proposed premises are located on the ground floor only, with the applicant using the first floor as office space accessed by a separate entrance.
<b>Scope of application</b> The business will operate as an off licence and convenience store from 08:00 hours through to 22:00 hours each day.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

--

What licensable activities do you intend to carry on from the premises? (please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2)

Please tick all that apply

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

**Provision of late night refreshment** (if ticking yes, fill in box I)

**Supply of alcohol** (if ticking yes, fill in box J)

**In all cases complete boxes K, L and M**

**A**

Plays Standard days and timings (please read guidance note 7)			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon			<b><u>Please give further details here</u></b> (please read guidance note 4)	Both	<input type="checkbox"/>
Tue					
Wed			<b><u>State any seasonal variations for performing plays</u></b> (please read guidance note 5)		
Thur					
Fri			<b><u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Sat					
Sun					

## B

<b>Films</b> Standard days and timings (please read guidance note 7)			<b><u>Will the exhibition of films take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<b><u>Please give further details here</u></b> (please read guidance note 4)		
Mon					
Tue					
Wed			<b><u>State any seasonal variations for the exhibition of films</u></b> (please read guidance note 5)		
Thur					
Fri					
Sat			<b><u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Sun					

## C

<b>Indoor sporting events</b> Standard days and timings (please read guidance note 7)			<b><u>Please give further details</u></b> (please read guidance note 4)		
Day	Start	Finish			
Mon					
Tue			<b><u>State any seasonal variations for indoor sporting events</u></b> (please read guidance note 5)		
Wed					
Thur					
Fri			<b><u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Sat					
Sun					

## D

<b>Boxing or wrestling entertainments</b> Standard days and timings (please read guidance note 7)			<b>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors	<input type="checkbox"/>	
Day	Start	Finish		Outdoors	<input type="checkbox"/>	
Mon			<b>Please give further details here</b> (please read guidance note 4)	Both	<input type="checkbox"/>	
Tue						
Wed				<b>State any seasonal variations for boxing or wrestling entertainment</b> (please read guidance note 5)		
Thur						
Fri						
Sat				<b>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		
Sun						

## E

<b>Live music</b> Standard days and timings (please read guidance note 7)			<b>Will the performance of live music take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors	<input type="checkbox"/>	
Day	Start	Finish		Outdoors	<input type="checkbox"/>	
Mon			<b>Please give further details here</b> (please read guidance note 4)	Both	<input type="checkbox"/>	
Tue						
Wed				<b>State any seasonal variations for the performance of live music</b> (please read guidance note 5)		
Thur						
Fri						
Sat				<b>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		
Sun						

## F

<b>Recorded music</b> Standard days and timings (please read guidance note 7)			<b>Will the playing of recorded music take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon			<b>Please give further details here</b> (please read guidance note 4)	Both	<input type="checkbox"/>
Tue					
Wed				<b>State any seasonal variations for the playing of recorded music</b> (please read guidance note 5)	
Thur					
Fri			<b>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		
Sat					
Sun					

## G

<b>Performances of dance</b> Standard days and timings (please read guidance note 7)			<b>Will the performance of dance take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon			<b>Please give further details here</b> (please read guidance note 4)	Both	<input type="checkbox"/>
Tue					
Wed				<b>State any seasonal variations for the performance of dance</b> (please read guidance note 5)	
Thur					
Fri			<b>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		
Sat					
Sun					

## H

<b>Anything of a similar description to that falling within (e), (f) or (g)</b> Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	<b>Will this entertainment take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			<b>Please give further details here</b> (please read guidance note 4)		
Wed					
Thur			<b>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</b> (please read guidance note 5)		
Fri					
Sat			<b>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		
Sun					

## I

<b>Late night refreshment</b> Standard days and timings (please read guidance note 7)			<b>Will the provision of late night refreshment take place indoors or outdoors or both – please tick</b> (please read guidance note 3)		Indoors	<input type="checkbox"/>
Day	Start	Finish			Outdoors	<input type="checkbox"/>
Mon					Both	<input type="checkbox"/>
Tue			<b>Please give further details here</b> (please read guidance note 4)			
Wed						
Thur			<b>State any seasonal variations for the provision of late night refreshment</b> (please read guidance note 5) None			
Fri						
Sat			<b>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</b> (please read guidance note 6)			
Sun						



**J**

<b>Supply of alcohol</b> Standard days and timings (please read guidance note 7)			<b>Will the supply of alcohol be for consumption –</b> <b>please tick</b> (please read guidance note 8)	On the premises	<input type="checkbox"/>			
				Off the premises	<input checked="" type="checkbox"/>			
				Both	<input type="checkbox"/>			
Day	Start	Finish	<b>State any seasonal variations for the supply of alcohol</b> (please read guidance note 5) None					
Mon	08:00	22:00						
Tue	08:00	22:00						
Wed	08:00	22:00						
Thu	08:00	22:00				<b>Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</b> (please read guidance note 6) None		
Fri	08:00	22:00						
Sat	08:00	22:00						
Sun	08:00	22:00						

**State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):**

<b>Name</b>	Mr Malka Madushika SALWATHURA
<b>Date of birth</b>	██████████
<b>Address</b>	██████████ ██████████████████ ██████████ ██████████████████ ██████████
<b>Postcode</b>	██████████
<b>Personal licence number:</b>	██████████
<b>Issuing licensing authority:</b>	██████████████████



## M

Describe the steps you intend to take to promote the four licensing objectives:

### a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)

#### 1.0 LICENSING OBJECTIVES

- a) All members of staff working in the shop will be trained in how to promote the four licensing objectives.

### b) The prevention of crime and disorder

#### 2.0 CCTV

- a) The premises shall install and maintain a comprehensive digital CCTV
- b) All entry and exit points will be covered enabling frontal identification of every person entering in any light condition.
- c) The CCTV system shall continually record whilst the premises is open for licensable activities and during all times when customers remain on the premises.
- d) All recordings shall be stored for a minimum period of 31 days with date and time stamping.
- e) A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises is open.
- f) Viewing of recordings shall be made available immediately upon the request of Police or authorised Council officer throughout the entire 31 day period
- g) This staff member must be able to provide a Police or authorised council officer copies of recent CCTV images or data with a request in writing.
- h) Signage will be displayed stating that CCTV is in use.

#### 3.0 INCIDENT REPORTS

- i) An incident log shall be kept at the premises, and made available on request to an authorised officer of the Council or the Police. All incidents which impact on any of the four licensing objectives shall be recorded in a register kept at the premises for this purpose. The names of the person recording the incident and those members of staff who deal with any incident shall also be recorded. Where known, any offenders name shall also be recorded
- j) It must be completed within 24 hours of the incident and will record the following:
  - a. all crimes reported to the venue
  - b. all ejections of patrons
  - c. any complaints received concerning crime and disorder
  - d. any incidents of disorder
  - e. all seizures of drugs or offensive weapons
  - f. any faults in the CCTV system, searching equipment or scanning equipment
  - g. any refusal of the sale of alcohol
  - h. any visit by a relevant authority or emergency service.
- k) this record shall be available for inspection by an Officer of Thames Valley Police or an authorised officer of Slough Borough Council upon request and shall be retained for one year.
- l) a weekly review of the incident register shall be carried out by the DPS.

#### 4.0 REFUSALS

All staff to be trained to record refusals of sales of alcohol in a refusals book or electronic register. The book/register shall contain:

- a) Details of the time and date the refusal was made
- b) The identity of the staff member refusing the sale

- c) Details of the alcohol the person attempted to purchase
- d) This book/register shall be available for inspection to an authorised officer of Slough Borough Council or Thames Valley Police.
- e) A weekly review of the refusals book/register shall also be carried out and signed off by the Designated Premises Supervisor or their nominated representative.

#### **5.0 STAFF TRAINING**

Staff shall receive training on:

- a) The premises age verification policy
- b) The law relating to sales of age restricted goods
- c) The procedure for validating documents produced as proof of age
- d) Proxy purchasing
- e) Identifying intoxication
- f) Staff shall be trained in conflict management and refusals of sale
- g) Their training will be recorded, counter signed by the staff member and kept on record for a period of twelve months and will be available for inspection on request from a police constable or a proper officer from the Council.
- h) Refresher training for front of shop assistants will be provided every six months.
- i) All staff authorised to sell alcohol shall be trained in responsible alcohol retailing within 4 weeks for existing and new employees.

#### **5.0 RECORDS PURCHASES ALCOHOL AND TOBACCO**

- a) The Premises Licence Holder shall have available on the premises, for inspection by an authorised officer of Slough Borough Council or Thames Valley Police at any reasonable time, true copies of invoices, receipts or other records of transactions for all tobacco and alcohol products purchased in the preceding six months.

#### **c) Public safety**

##### **6.0 RISK ASSESSMENTS**

- a) There shall be risk assessments for Health and Safety in place and reviewed annually or sooner if required.
- b) There shall be a current Fire Risk assessment in place and available for inspection by an authorised officer of Slough Borough Council or Thames Valley Police

**d) The prevention of public nuisance**

**7.0 NOISE PREVENTION**

- a) Notices shall be prominently displayed at all exits requesting patrons to respect the needs of local residents and businesses, and to leave the area quietly

**e) The protection of children from harm**

**8.0 CHALLENGE 25**

- 1) A Challenge 25 proof of age scheme shall be operated at the premises where the only acceptable forms of identification are recognised holographic photograph identification cards:
  - a) driving licence
  - b) passport
  - c) National Identity Card
  - d) proof of age card with the PASS Hologram.
  - e) Staff shall be trained in the F.L.A.R.E. checklist to identify fraudulent cards.
  - f) Staff training on checking proof of age procedures will be recorded and kept on file.
  - g) Challenge 25 posters shall be displayed by the shelves that have alcohol on display and by the cashier counter.

**Checklist:****Please tick to indicate agreement**

- I have made or enclosed payment of the fee.
- I have enclosed the plan of the premises.
- I have sent copies of this application and the plan to responsible authorities and others where applicable.
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.
- I understand that I must now advertise my application.
- I understand that if I do not comply with the above requirements my application will be rejected.
- [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home Office online right to work checking service (please read note 15).

**IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.**

**IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.**

**Part 4 – Signatures** (please read guidance note 11)

**Signature of applicant or applicant’s solicitor or other duly authorised agent** (see guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

<b>Declaration</b>	<ul style="list-style-type: none"> <li>• [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).</li> <li>• The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, or have conducted an online right to work check using the Home Office online right to work checking service which confirmed their right to work (please see note 15)</li> </ul>
Signature	
Date	10 <sup>th</sup> January 2024
Capacity	

**For joint applications, signature of 2<sup>nd</sup> applicant or 2<sup>nd</sup> applicant’s solicitor or other authorised agent (please read guidance note 13). If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)			
Post town		Postcode	
Telephone number (if any)			
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)			

**Notes for Guidance**

1. Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
2. In terms of specific regulated entertainments please note that:
  - Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
  - Films: no licence is required for ‘not-for-profit’ film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
  - Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
  - Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
  - Live music: no licence permission is required for:
    - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
    - a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
    - a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
    - a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
    - a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
  - Recorded music: no licence permission is required for:
    - any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.

- any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.
  - Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
  - Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
    - any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
    - any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
    - any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
    - any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.
3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
  4. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
  5. For example (but not exclusively), where the activity will occur on additional days during the summer months.
  6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
  7. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.
  8. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.
  9. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.
  10. Please list here steps you will take to promote all four licensing objectives together.
  11. The application form must be signed.
  12. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
  13. Where there is more than one applicant, each of the applicants or their respective agent must sign the application form.
  14. This is the address which we shall use to correspond with you about this application.

**15. Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:**

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have the right to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways:

- 1) by providing with this application copies or scanned copies of the documents which an applicant may provide to demonstrate their entitlement to work in the UK (which do not need to be certified) that are published on GOV.UK and in [guidance issued under section 182 of the Licensing Act 2003](#)
- 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).



## **Home Office online right to work checking service**

As an alternative to providing a copy of original documents, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application) will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be shared digitally. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

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## Responsible Authority Representation Form

Thames Valley Police, Royal Berkshire Fire and Rescue Service, Health and Safety Executive, Local Safeguarding Children Board, Slough Borough Council [SBC] Commercial Services (Health and Safety and Trading Standards), Planning and Development Control Services [SBC], Public Health Services [SBC].

### APPLICATION DETAILS

<b>Name of Premises</b>	Granville Stores
<b>Address of Premises &amp; Tel: No.</b>	Granville Avenue Slough Berkshire SL2 1JS  Tel: 01753
<b>Applicant Details</b> (Name, address, Tel: No.) if different from above	
<b>Company Name</b> (if different from Applicant)	Salk Local Ltd
<b>Application type</b> (state fully)	New Premises Licence for the sale of alcohol
<b>Date Application received</b>	05/01/2023

REPRESENTATION SUBMISSION

Please tick

<p><b>There are no representations to the granting of this licence</b></p>	<p><input type="checkbox"/></p>
--	---------------------------------

<p><b>If you are making representations to the application identify which of the four licensing objectives your representation relates to:</b></p> <p>Please detail your representation and the reason together with your supporting evidence, as appropriate. <i>(If replying by hard copy, please attach separate sheet(s) if necessary).</i></p>		
<p>Prevention of Crime and Disorder</p>	<p>Please tick x<input checked="" type="checkbox"/></p>	<p>The area has an issue with drug taking and dealing particularly in relation to 2/3 addresses and the car park for the recreation ground off Staunton Road. We have 10 reports of this nature.</p>
<p>Public Safety</p>	<p><input type="checkbox"/></p>	
<p>Prevention of Public Nuisance</p>	<p>x<input type="checkbox"/></p>	<p>High risk of Anti-social behaviour and noise nuisance as site is in a densely populated residential street. We have 39 reports between 2017 – 02/ 2024. These case are from Granville Ave, Beechwood Rd, Staunton Rd, Douglas Rd and Lydford Ave. These numbers are likely to increase.</p> <p>Higher risk of littering and fly-tipping, we had 29 reports submitted to us for investigation between 2017 – 02/2024 relating to the same road as above.</p> <p>It is anticipated that this number will increase.</p>
<p>Protection of Children from Harm</p>	<p><input type="checkbox"/></p>	


**Please provide advice to the Licensing Sub-Committee on how you believe they should consider the representation.**

If appropriate, recommend conditions that could be added to the Licence to remedy your representation or other suggestions you would like the Licensing Sub-Committee to take into account.

If replying by hard copy, please attach separate sheet(s), if necessary.

Please refer to the Responsible Authority Guidance Note.

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Name of Officer completing Representation	Fakhra Zaman
Job Title	Principle Housing Enforcement Officer
Name of Responsible Authority	Slough Borough Council, Resilience & Enforcement Team
E-mail address:	
Tel: No.	

**N.B.** If you do make a representation you will be expected to attend the Licensing Sub-Committee hearing and any subsequent appeal proceedings.

Signed: ...F. Zaman

Dated: .....12/01/2024.....

Please return this form along with any additional sheets, if replying by hard copy to:

The Licensing Team  
Public Protection Services  
Landmark Place  
High Street  
Slough  
SL1 1JL **Or** E-mail to [Licensing@Slough.gov.uk](mailto:Licensing@Slough.gov.uk)

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**Melanie Sagar**

---

**From:** [REDACTED]  
**Sent:** 03 February 2024 16:19  
**To:** \_Licensing  
**Subject:** Granville Store - objection to alcohol license and late night opening  
**Attachments:** Objection to Licencing of Alcohol to Granville Stores0302.docx; PDF Photos 2024-02-02.pdf

**Categories:** Melanie

Dear Licensing team,

Please find attached petition letters to object to the licensing of alcohol to Granville Store and objection to the late opening request for 10.00pm. Please can you kindly acknowledge receipt of these.

Yours Sincerely

[REDACTED]

Our names and addresses are listed in the petition.

licensing@slough.gov.uk

Licensing Team  
Council offices  
Observatory House  
25 Windsor Road  
Slough

To Licensing Team, Slough Borough Council,

We are writing to express our strong objection to the application submitted by Granville Stores for a license to sell alcohol on the premises and to extend their opening hours until 10:00 PM.

As concerned local residence and members of the community, we believe that granting such a license would have detrimental effects on our neighborhood and its residents.

Firstly, extending the opening hours of Granville Stores until 10:00 PM would significantly disrupt the peace and tranquility of our residential area. The increased noise, traffic, and potential disturbances associated with late-night alcohol sales would not only inconvenience residents but also pose safety concerns for families and individuals living nearby.

We are the residents of this area and live directly opposite and around this shop area. This is already a nuisance to the local residence because of the delivery vehicles and customer cars that park up around the street. This causes noise pollution with engines running and a parking issue for the residents.

The shop is in a residential area and not on commercial premises, this is the first and foremost point. It is actually built in the land of one of the gardens, number 1 Beechwood Road. This is not a suitable place to be selling alcohol from.

Points we would like to raise include:

1. This is a residential area with families with teenage children we believe that it would be a bad influence for alcohol and then other things that are sold in off licenses' like cigarettes' to be so closely available for teenagers and young adults.

2. The convenience store only got planning permission approved initially because they said they would only open until 6.00 pm and in this way would not effect the residential nature of the street. Now they want to open until 10.00 pm. This will cause noise pollution with the cars parked stationary and customers and could cause groups of undesirable individuals coming to buy alcohol and causing nuisance. This will be detrimental to the residents of the road as our bedrooms are all at the front and we will be disturbed, with car and customer noise and also the lights that people leave on in their cars.
3. We do not feel that it will be safe to go out at night if alcohol is sold so close to our homes because of the customers that it will attract. This will affect our quality of life. We do not want groups of undesirable individuals coming to buy alcohol and causing nuisance as they do outside off licenses. Shouting and fighting would really diminish this family streets environment.
4. There is no need for permission to be granted for alcohol to be sold here because there is a pub 'The Cherry Picker' at the other end of Granville avenue which people can use. This is on the corner away from houses facing the main road and is suitably situated for customers who would want alcohol. There is also another off license called Manor Stores that is appropriately situated in the commercial areas of Manor Park. This is very close and customers can go there to buy alcohol. There is no need for another establishment especially in a residential area to sell alcohol.
5. Additionally, the sale of alcohol by Granville Stores could have adverse effects on the well-being of our local residents and community members, particularly vulnerable populations such as minors and individuals struggling with alcohol addiction. Increased availability of alcohol may contribute to underage drinking and alcohol-related health problems. Teenagers from Baylis Court School, all walk past this store to go to school. It would have a bad influence on them to have cigarettes and alcohol available.
6. As said before this is a residential area, and just at the back and side of Granville Stores there is a 'old peoples home'. It would be inappropriate to subject them to this environment. They have said they would not feel safe with drunken customers coming to buy alcohol, and loitering of undesirable individuals.
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until late hours may attract individuals who are already intoxicated or looking for opportunities to consume alcohol beyond reasonable limits, leading to potential disturbances, crime, and disorderliness in our neighborhood.

8. The area has had many burglaries already and we do not want it to become more of a target because of the individuals that would come here to buy alcohol. Also they would be hanging around after dark up to 10.00pm which causes concern for the residence.

In conclusion, we urge the Licensing Team to carefully consider the objections raised by concerned residents like us and to reject the application submitted by Granville Stores for licensing of alcohol sales and extended opening hours to 10.00pm. Doing so would uphold the safety, well-being, and integrity of our community, and ensure that our neighborhood remains a peaceful and desirable place to live. We implore you to consider our points and consider the detrimental affect it would have on the local residents.

Your sincerely,

Name: [REDACTED]  
Address: Beechwood Road  
Sign: [REDACTED]

Name: [REDACTED]  
Address: Beechwood Road  
Sign: [REDACTED]

Name: [REDACTED]  
Address: Beechwood Road  
Sign: [REDACTED]

licensing@slough.gov.uk

Licensing Team  
Council offices  
Observatory House  
25 Windsor Road  
Slough

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Your sincerely,

[Redacted]  
Granville Ave. [Redacted]

[Redacted]

Granville AVENUE  
SLOUGH

[Redacted]

[Redacted]  
GRANVILLE AVENUE  
SLOUGH

[Redacted]

GRANVILLE AVE  
SLOUGH

[Redacted]

[Redacted]

Granville Ave

[Redacted]

Granville Ave

Granville  
Ave

[Redacted]

Granville Avenue

[Redacted]

[Redacted]

[REDACTED]

[REDACTED]

[REDACTED] Granville Avenue  
Slough [REDACTED]

[REDACTED] GRANVILLE AVENUE  
SLOUGH

[REDACTED]

[REDACTED]

[REDACTED] BEECHWOOD ROAD  
MANOR PARK -  
SLOUGH. [REDACTED]

I'm an old lady and  
live on my own so, having  
an off- license is going  
cause me so much stress  
as I am a heart patient.



**Melanie Sagar**

---

**From:** [REDACTED]  
**Sent:** 02 February 2024 18:12  
**To:** \_Licensing  
**Subject:** Concerns In Manor Park, Slough  
**Attachments:** PDF Photos 2024-02-02.pdf  
  
**Categories:** Melanie

Hi there,

Please see the attached PDF Letter, agreed and signed by the neighbourhood in regards to the concerns on Granville Stores applying for a alcoholic licence.

Kind regards,

[REDACTED]

Sent from Yahoo Mail for iPhone

licensing@slough.gov.uk

Licensing Team  
Council offices  
Observatory House  
25 Windsor Road  
Slough

To Licensing Team, Slough Borough Council,

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8. The area has had many burglaries already and we do not want it to become more of a target because of the individuals that would come here to buy alcohol. Also they would be hanging around after dark up to 10.00pm which causes concern for the residence.

In conclusion, we urge the Licensing Team to carefully consider the objections raised by concerned residents like us and to reject the application submitted by Granville Stores for licensing of alcohol sales and extended opening hours to 10.00pm. Doing so would uphold the safety, well-being, and integrity of our community, and ensure that our neighborhood remains a peaceful and desirable place to live. We implore you to consider our points and consider the detrimental affect it would have on the local residents.

Your sincere

Granville Ave.

GRANVILLE AVENUE  
SLOUGH

Granville AVENUE  
SLOUGH

GRANVILLE AVE  
SLOUGH

Granville Ave

Granville Ave

granville  
Ave

Granville Avenue



[REDACTED]

[REDACTED]

Granville Avenue  
Slough [REDACTED]

Granville Avenue  
SLOUGH

[REDACTED]

[REDACTED]

BEECHWOOD ROAD  
MANOR PARK -  
SLOUGH. [REDACTED]

I'm an old lady and  
live on my own so, having  
an off-licence is going  
cause me so much stress  
as I am a heart patient

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**Melanie Sagar**

---

**From:** [REDACTED]  
**Sent:** 30 January 2024 18:09  
**To:** \_Licensing  
**Subject:** Objection to the off-licence  
  
**Categories:** Melanie

Dear Sir / Madam,

I would likely to formerly object to this premises being given a licence to sell alcohol. There is, unfortunately already an very big problem on this back road with drug addict an dealer's using it die to it being very dimly lit an less frequent police patrols than other main roads in Manor Park. Due to these types of people using the area there are a high number of break ins an undesirables always lurking around the area an towards the end of the road where the alleyway starts. If you allow alcohol to be sold then it will only exacerbate the situation an then we will have alcoholics hanging around the off licence an doing what alcoholics an typically the homeless people do...causing a nuisance. This is a family orientated area but due to neglect by Slough police an council it is turning into a loitering ground for both drug dealers an addicts an becoming worse each year. Therefore I implore you to not grant this premises any licence to sell alcohol so we can at least not make things worse.

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**Melanie Sagar**

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**From:** [REDACTED]  
**Sent:** 30 January 2024 22:56  
**To:** \_Licensing  
**Subject:** Granville avenue shop wanting to sell alcohol

I am a resident on granville avenue and live closer towards the cherry picker.. People of manor Park have great access to alcohol through the cherry picker which is located down the road or alternatively manor store on Villiers Road. There is daily commotion and incidents on granville avenue due to alcohol users having another access point for them to congregate especially whilst drunk looking for more booze just isn't what's needed in our residential area. We already have additional cameras on granville avenue as well as neighbourhood watch groups helping support each other due to crime last thing we need is more intoxicated folk appearing to granville as a hotspot making us ( the residents feel even more unsafe ) or being disturbed by the antisocial behaviour of the youngsters of this area. Not everyone is bad.. and the minority in this case are the ones that aren't bad.. its the majority in this case that definitely seem to be the ones behaving antisocial .

Please reconsider this license. For the sake of us all.

Citizen of granville avenue for the past 34 years.

Sent from my Galaxy

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Melanie Sagar

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**From:** [REDACTED]  
**Sent:** 31 January 2024 18:00  
**To:** \_Licensing  
**Subject:** Objection to license for alcohol  
**Categories:** Melanie

Licensing Team  
Council offices  
Observatory House  
25 Windsor Road  
Slough

To Licensing Team, Slough Borough Council,

We are writing to express our strong objection to the application submitted by Granville Stores for a license to sell alcohol on the premises and to extend their opening hours until 10:00 PM.

As concerned local residence and members of the community, we believe that granting such a license would have detrimental effects on our neighborhood and its residents.

Firstly, extending the opening hours of Granville Stores until 10:00 PM would significantly disrupt the peace and tranquility of our residential area. The increased noise, traffic, and potential disturbances associated with late-night alcohol sales would not only inconvenience residents but also pose safety concerns for families and individuals living nearby.

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In conclusion, we urge the Licensing Team to carefully consider the objections raised by concerned residents like us and to reject the application submitted by Granville Stores for licensing of alcohol sales and extended opening hours to 10.00pm. Doing so would uphold the safety, well-being, and integrity of our community, and ensure that our neighborhood remains a peaceful and desirable place to live. We implore you to

consider our points and consider the detrimental affect it would have on the local residents.

Your sincerely,

Miss



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**Melanie Sagar**

---

**From:** [REDACTED]  
**Sent:** 31 January 2024 15:39  
**To:** \_Licensing  
**Subject:** Manor Stores  
  
**Categories:** Melanie

Licensing Team  
Council offices  
Observatory House  
25 Windsor Road  
Slough

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consider our points and consider the detrimental affect it would have on the local residents.

Your sincerely,

[REDACTED]

Sent from my iPhone

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**Melanie Sagar**

---

**From:** Pearmain, Debie (C3232) <debie.pearmain@thamesvalley.police.uk>  
**Sent:** 18 January 2024 09:32  
**To:** \_Licensing  
**Cc:** Licensing  
**Subject:** TVP Application Response - Premises Licence for Granville Stores, Granville Avenue, Slough: NO OBJECTION

**Categories:** Melanie

On 15/01/2024, we received a Premises Licence application relating to Granville Stores, Granville Avenue, Slough

=====  
Convenience Store - SOA 7 days a week from 8am until 2200 hours  
=====

Based on the supplied information, the Thames Valley Police response is: \*\*\* NO OBJECTION \*\*\*

Regards

Debie

\*\*\*\*\*  
This email contains information which is confidential and may also be privileged. It is for the exclusive use of the addressee(s) and any views or opinions expressed within are those of the originator and not necessarily those of the Force. If you are not the intended recipient(s) please note that any form of distribution, copying or use of this email or the information contained is strictly prohibited and may be unlawful. If you have received this communication in error please forward a copy to informationsecurity@thamesvalley.police.uk and to the sender. Please then delete the email and destroy any copies of it. DO NOT use this email address for other enquiries as it will not be responded to, nor any action taken upon it. If you have a non-urgent enquiry, please call the Police non-emergency number 101. If it is an emergency, please call 999. Thank you.  
\*\*\*\*\*

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East Hub Fire Safety Office, Maidenhead Fire Station, Bridge Road,  
Maidenhead, Berkshire, SL6 8PG  
Email: easthubfiresafety@rbfrs.co.uk  
Direct Line 07920785906 Switchboard 0118 945 2888  
Royal Berkshire Fire and Rescue Service  rbfrs.co.uk



Licensing Department  
Slough Borough Council  
Email: licensing@slough.gov.uk

Your ref  
Our ref SS/510943  
Ask for Mr S. Sheikh  
Date 19 January 2024

Dear Sir or Madam,

**LICENSING ACT 2003  
REGULATORY REFORM (FIRE SAFETY) ORDER 2005  
GRANVILLE STORE, GRANVILLE AVENUE, SLOUGH, SL2 1JS.**

The Fire Authority has considered your application dated 15 January 2024 and does not propose to make a representation. This should not be interpreted as meaning that the fire precautions in the premises are satisfactory. The primary piece of legislation for achieving satisfactory standards of fire safety in licensed premises is the Regulatory Reform (Fire Safety) Order 2005. This legislation requires the Responsible Person to undertake **a suitable and sufficient fire risk assessment** to identify the general fire precautions which need to be taken to protect relevant persons.

**The Department for Levelling Up, Housing & Communities (DLUHC) has developed a set of guides which explain what you must do in order to comply with fire safety law, help you carry out a fire risk assessment and identify the general fire precautions which you should have in place. The guides are available via the following link: [Gov.uk fire safety law and guidance documents for business](#)**

Failure to comply with the Order, irrespective of any requirements which may be imposed by the Licensing Authority in connection with your application, may result in enforcement action being taken by this Authority under the Regulatory Reform (Fire Safety) Order 2005. Your premises will be included in our risk based inspection programme and audited for compliance in due course.

Chief Fire Officer – Wayne Bowcock

This letter is without prejudice to the powers of the Licensing Authority and to any requirements or recommendations which may be made by enforcing Authorities under other legislation.

Any queries regarding this letter should be addressed to the person named above. If you are dissatisfied in any way with the response given, please ask to speak to the Office Manager quoting our reference.

Yours sincerely

Mr S. Sheikh  
Authorised Fire Safety Inspector  
And on behalf of the Royal Berkshire Fire Authority  
Copy: info@personalllicencecourses.com

**Chief Fire Officer** – Wayne Bowcock

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